Appendix 3: High level action plan dates

Area	Method	Lead(s)	Audience	2022 Nov	2023 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Theme 1: How Local Authorities work with people	Meeting/Action planning - each area of the self assessment taken in stages, action and collation points identified and allocated to resource for delivery	LH	ASCHN staff	29/11/2022	31/01/2023	28/02/2023	21/03/2023	25/04/2023	23/05/2023	27/06/2023	25/07/2023	24/08/2023	26/09/2023	24/10/2023	28/11/2023	26/12/2023
Theme 2: How Local Authorities provide support	Meeting/Action planning - each area of the self assessment taken in stages, action and collation points identified and allocated to resource for delivery	PS	ASCHN staff	29/11/2022	31/01/2023	14/02/2023	14/03/2023	11/04/2023	09/05/2023	13/06/2023	11/07/2023	08/08/2023	12/09/2023	10/10/2023	14/11/2023	12/12/2023
Theme 3: How Local Authorities ensure safety within the system	Meeting/Action planning - each area of the self assessment taken in stages, action and collation points identified and allocated to resource for delivery	MB	ASCHN staff	29/11/2022	03/02/2023 (late due to diary clash)	21/02/2023	21/03/2023	18/04/2023	16/05/2023	20/06/2023	18/07/2023	15/08/2023	19/09/2023	17/10/2023	21/11/2023	19/12/2023
Theme 4: Leadership	Meeting/Action planning - each area of the self assessment taken in stages, action and collation points identified and allocated to resource for delivery	SH	ASCHN staff	29/11/2022	31/01/2023	14/02/2023	14/03/2023	11/04/2023	09/05/2023	13/06/2023	11/07/2023	08/08/2023	12/09/2023	10/10/2023	14/11/2023	12/12/2023
Quality, Assurance and Coms	Meeting/Action planning - each area of the self assessment taken in stages, action and collation points identified and allocated to resource for delivery	AL	ASCHN staff	29/11/2022	31/01/2023	21/02/2023	21/03/2023	18/04/2023	16/05/2023	20/06/2023	18/07/2023	15/08/2023	19/09/2023	17/10/2023	21/11/2023	19/12/2023
All	High level action plan point (Team) - to continue to monitor the action points and collation to ensure delivery	IT	PDU QA Team					04/04/2023 18/04/2023 25/04/2023	02/05/2023 09/05/2023 16/05/2023 30/05/2023	06/06/2023 13/06/2023 20/06/2023 27/06/2023	Reviewed and scheduled as required	Reviewed and scheduled as required	Reviewed and scheduled as required	Reviewed and scheduled as required	Reviewed and scheduled as required	Reviewed and scheduled as required
All	Wash up following all meetings and action planning for high level overview to be presented to Programme Board	IT	Programme Board				28/03/2023	25/04/2023	23/05/2023	27/06/2023	25/07/2023	22/08/2023	26/09/2023	24/10/2023	28/11/2023	26/12/2023
Programme Board	Highlight report presented for high level overview, escalations shared	IT	Programme Board			13/02/2023	06/03/2023	17/04/2023	15/05/2023	12/06/2023	TBC	TBC	TBC	TBC	TBC	TBC
Leadership Group	Escalations from Programme Board and oversight by Director	SH / IT	Senior Leaders			27/02/2023	27/03/2023									
Buddy Authority	Discussion and sharing ideas, informally at this stage	IT	PDU QA Team	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc	Adhoc
Communications	Following communication plans	PDU	Various	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)	Various (detailed in coms plan)